

**AGENDA**

7:00 p.m. Public Comment.

7:05 p.m. Brendhan Zubricki - Presentation of his Town Administrator's Report for the period October 13<sup>th</sup> through October 26<sup>th</sup>, 2012, regarding the following:

- Town Website Improvement Recommendations
- Downtown Boardwalk Feasibility Study
- Sidewalk at Village Corner
- Renewal of YMCA Summer Camp Contract
- Manchester Essex Regional School District Budget Planning
- USDA Rural Housing Repair and Rehabilitation Loans
- Partial Release of Covenant, Southern Conomo Point Subdivision

7:50 p.m. Chief Silva to introduce Melissa Cennami, a candidate for Part-Time Police Officer.

**Other Business:**

- Approve and sign the minutes for the October 15<sup>th</sup>, 2012, Selectmen's Open Meeting, the Selectmen's October 15<sup>th</sup>, 2012 Executive Session I and II, the Selectmen's October 22<sup>nd</sup>, 2012 Open Meeting, and the Selectmen's October 22<sup>nd</sup>, 2012 Executive Session.
- Ratify Chairman's declaration of a State of Emergency as of 6:00 p.m. on October 28, 2012, and his lifting of said declaration as of 6:00 p.m. on October 30, 2012 due to the potential effects of Hurricane Sandy.
- Review and sign the standard contract form and the Authorized Signatory Listing between the Massachusetts Cultural Council and the Essex Cultural Council.
- Approve a request from the Lions Club to pass over Essex Roads during the annual Turkey Trot on Sunday, November 18, 2012.
- Approve the removal of a dead tree at 25 Middle Road.
- Discussion regarding a kick-off meeting for the northern Conomo Point Design project.
- Provide guidance relative to Town Hall renovations.
- Special Town Meeting Warrant
  - Vote to add articles
  - Vote to close the Warrant
  - Vote to approve the Warrant
  - Vote to sign the Warrant
- Special Town Election (If Necessary-May also be voted at some later date, if desired)
  - Vote to Hold Special Town Election in December 10, 2012
  - Vote to Add Single Ballot Question
  - Vote to Approve Special Town Election Warrant
  - Vote to Sign Special Town Election Warrant

- Consider approving a change order for the Southern Conomo Point roadway project.
- Consider approval to carryover vacation time for a clerical employee.
- Consider a request from John Broderick, manager, to close Lewis' Oyster House of Essex for repairs and renovations from Monday, October 29, 2012 through March 31, 2013.
- Review, approve, and sign the supplemental page to the application for the COA Formula Grant.
- Signature of 911 Training Grant.
- Signature of 911 Support Grant.
- Consider a request from the First Universalist Church of Essex to hold their annual lantern walk at Centennial Grove on Saturday, November 3<sup>rd</sup>, 2012, between the hours of 4:30 and 9:00 p.m. and to waive the rental fee.
- Finalize location of Harbormaster's shed.
- Various items regarding Conomo Point:
  - Approve a building permit for 130 Conomo Point Road (Map 24, Lot 41).
  - Approve a request to sublet 9 Beach Circle (Map 19, Lot 96).
  - Financing of Property Purchases for Elderly Southern Conomo Point Residents:
    - 5 Cogswell Road (Map 19, Lot 49)(Appeltofft)
    - 96 Conomo Point Road (Map 19, Lot 48)(Landry)
    - 4 Town Farm Road (Map 19, Lot 35)(Tofuri)-Also seeking an extension
  - Consider approval and signature of Conomo Point Purchase and Sale Agreements for the following (if available by meeting time):
    - Purchase & Sale Agreements to be Countersigned:
      - 20 Cogswell Road (Map 19, Lot 54)(Tirrell)
      - 34 Cogswell Road (Map 19, Lot 11)(Mores)
      - 90 Conomo Point Road (Map 19, Lot 34)(Calder, J.)(Previously voted to sign outside of a meeting when received)
      - 9 Town Farm Road (Map 19, Lot 44)(Smith, K.)
    - Purchase and Sale Agreements with those Tenants who may reconsider:
      - 98 Conomo Point Road (Map 19, Lot 56)(Mayer)
      - 6 Sumac Drive (Map 19, Lot 16)(Mayer)
      - 10 Town Farm Road (Map 19, Lot 38)(Doane)-Also seeking an extension
      - 12 Town Farm Road (Map 19, Lot 40)(Mayer)
      - 13 Town Farm Road (Map 19, Lot 41)(Maher)
    - Requests for Extensions of the Signing Deadline:
      - 11 Cogswell Road (Map 19, Lot 52)(Lichtenstein)
      - 19 Cogswell Road (Map 19, Lot 53)(Sorli)
      - 92 Conomo Point Road (Map 19, Lot 46)(Herrmann)
      - 8 Sumac Drive (Map 19, Lot 17)(Wainwright)
    - Requests for Extension of Closing Date:

- 87 Conomo Point Road (Map 19, Lot 117)(Durie)
- 14 Robbins Island Road (Map 19, Lot 63)(Averay)
- 6 Town Farm Road (Map 19, Lot 36)(Bryer)
- Discussion regarding the lease, sale, and value of real property at Conomo Point – Executive Session expected.
- Discussion of pending litigation concerning the case of the Town of Essex vs. the Estate of Judith H. Foley, Northeast Housing Court C.A. No. 09H77SP003249 – Executive Session expected.
- Discussion of pending litigation concerning the case of Judson Pratt, et. al. vs. the Town of Essex, Essex Superior Court C.A. No. ESCV2012-00936B – Executive Session expected.
- Discussion of pending litigation concerning Altieri vs. the Town of Essex Board of Assessors, ATB Docket No. X303224 – Executive Session expected.
- Discussion of pending litigation concerning expected lawsuit from Leah Maher – Executive Session expected.
- Items that could not be reasonably anticipated at the time of posting.

Licenses: No items at this time.

REMINDER: The next regular Board of Selectmen's meeting will take place on Monday, November 5<sup>th</sup>, 2012, at 7:00 p.m. in the T.O.H.P. Burnham Library on Martin Street.

REMINDER: There will be a Conomo Point Planning Committee meeting at the Senior Center on Thursday, November 8, 2012, at 7:30 p.m.

REMINDER: There will be a public hearing at 6:30 p.m. at the Essex Elementary School for the purpose of adopting a Residential Factor on Monday, November 19<sup>th</sup>, 2012.

REMINDER: There will be a Special Town Meeting on Monday, November 19, 2012, starting at 7:30 p.m. in the cafetorium of the Essex Elementary School on Story Street.